



Waiting List Application 2018

Date of Enquire:					
Child's full name:				Child's DOB	
Number of days required?	1	2	3	4	5
Days Required	Mon	Tues	Wed	Thursday	Fri
Date requiring care from			Group :		
Parents Names:					
Address:					
Suburb and post code:					
Phone number:					
Email:					
DOB of CCB parent:					
Please circle:	working / studying / seeking employment / home / other				
Notes or relevant information					

Enrolment Orientation checklist (to be completed on confirmation of enrolment)

	Parent Sign	Staff sign	Comments/ notes
Tour of Centre			
Meet and greet with educators			
Centre pre visit			
Enrolment pack received <ul style="list-style-type: none"> - Hand book - Introduction to food (Babies) - Room welcome letter - Starting blocks brochure - Positive start to school brochure - All about me - Transition information sheet 			
Enrolment form returned			
Added to Families Facebook page			
Immunisation statement received			
Family Photo			
Invite to families Facebook			
Communication pocket			
Smelly bag			
Add parent contacts to centre mobile			
Enrolment survey			